

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting – 6:00 p.m. – January 10, 2011**  
**Roosevelt Middle School**  
**36 Gilbert Place**

**FINAL AGENDA**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**II. NOTICE OF MEETING:**

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 4, 2010.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF December 13, 2010 (Att. #1)**

**IV. SUPERINTENDENT'S AND/OR BOARD'S REPORTS**

- A. Update on Mathematics Programs
- B. Roosevelt Middle School Jazz Band Performance

**V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations**

- a.) **Superintendent recommends approval of the following resignation(s):**

**Caitlin Amato, Instructional Aide, Gregory School, effective 1/15/11**

**Mallory DeMarco, Instructional Aide, Mt. Pleasant School, effective 1/14/11**

**2. Appointments**

- a.) **Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:**

**Petra Vlajic, Business Education Teacher, Roosevelt Middle School, maternity leave replacement, BA-1, at the per diem rate of \$240, effective 1/6/11-6/23/11 (replacement)**

**Lilli Han, .4 Chinese Teacher, WOHS, maternity leave replacement, BA-1, at the per diem rate of \$96, effective 1/3/11-6/23/11 (replacement)**

**Kathleen Dunn, Language Arts Teacher, WOHS, maternity leave replacement, BA-1, at the per diem rate of \$240, effective 1/3/11-6/23/11 (replacement)**

**Shanna Fox, Math Teacher, Liberty Middle School, maternity leave replacement, MA-1, at the per diem rate of \$256.28, effective 12/16/10-6/23/11 (replacement)**

**Jackie Sloane, Instructional Aide, Resource Room, Edison Middle School, BA-1, \$26,140, effective 1/3/11 (additional)**

**Cindy Rotbaum, Social Worker, Pleasantdale School, MA-1, \$51,256, effective 1/3/11 (replacement)**

**Ryan Del Guercio, Part-Time Dean of Students, WOHS, \$10,481 stipend, effective 2/3/11 (replacement)**

**Co-Curricular appointments, WOHS, for the 2010-2011 school year (retroactive to 9/10):**

- **Appoint Frank Iannucci, Junior State of America Club Co-Advisor, \$679.50 stipend**
- **Appoint Craig Champagne, Junior State of America Club Co-Advisor, \$679.50 stipend**
- **Appoint Pierpaolo Mancarella, Assistant Spring Track Coach, \$8,033 stipend**

**Co-Curricular appointments, Hazel Avenue School, for the 2010-2011 school year:**

- **Rescind Jason Roberts, Cooking Club Advisor**
- **Appoint Phyllis Seibert, Lego Club Advisor, \$500 stipend**

**The following addition(s) to the 2010-2011 Substitute List:**

- **Rosalie Rosen** 6-12
- **Jennifer Noell** K-12
- **Jacques Douge** K-12
- **Joseph Douge** K-8
- **Dana Robinson** 6-12
- **Oluwakemi Aborisade** Nurse
- **Mariann Jensen** K-5
- **Domenick D'Angelo** Instrumental Music
- **John Ketterer** Instrumental Music

**The following deletion(s) to the 2010-2011 Substitute List:**

- **Charles Cohn** K-12 & Music

**Teachers for the 2011 HSPA Preparation Program, for a total amount of \$8,614, as per attached (Att. #2)**

**Ann Zaaier, ESLTeacher, WOHS, an additional 1/6 salary, effective 9/1/10-2/2/11, to be paid from Title III funds**

**3. Leave(s) of Absence**

- a.) **Superintendent recommends approval of the following leave(s) of absence:**

**Jeanne Sant'Angelo, Instructional Aide, Pleasantdale School, medical leave of absence, effective retroactive to 9/14/10-1/28/11, or until released by physician**

**Erin DiFrancisco, Resource Room Teacher, Mt. Pleasant School, maternity leave of absence, effective 3/11/11-6/30/11**

**John Kelly, Head Custodian, Roosevelt Middle School, medical leave, effective retroactive to 7/1/10 until released by physician**

**Maria Salamanca, Custodian, Liberty Middle School, medical leave of absence, effective 1/4/11-1/14/11**

**4. Transfers**

- a.) Superintendent recommends approval of the following transfer(s):**

**Special Education Personnel as per the specifications in the attached (Att. #3)**

- 5. Superintendent recommends approval of the following corrections to the appointments previously approved at the December 13, 2010 meeting:**

**Maria Lagonigro, Kindergarten Aide, Redwood School, BA-3, \$27,309, (BA-1, \$26,140 previously approved), effective 1/3/11-6/30/11 (additional)**

**Caitlin Quinn, Kindergarten Teacher, Gregory School, maternity leave replacement, BA-1, at the per diem rate of \$240, effective 1/3/11-6/30/11 (1/7/11-6/30/11 previously approved) (replacement)**

**Meagan Sinisi, Instructional Aide, Resource, St. Cloud School, BA-4, \$27,441 (\$26,104 previously approved), effective 1/3/11 (currently Grade 1 maternity leave replacement at St. Cloud/previously instructional aide) (replacement)**

**B. CURRICULUM AND INSTRUCTION**

- 1. Recommend approval of Proposal for Math Club for 5<sup>th</sup> Graders at Redwood School as presented by Gerald Powers, Grade 5 Teacher, Redwood School (Att. #4)**
- 2. Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #5)**
- 3. Recommend approval of the 2011-2012 School Calendar (Att. #6)**

4. **Recommend approval of a Dual Enrollment Program with Caldwell College and West Orange High School for the 2010-2011 School Year (Att. #7)**

**C. FINANCE**

1. **Recommend approval of the 1/10/11 Bills Lists: (Att. #8)**

Payroll/Benefits	\$1,912,359.12
Transportation	\$ 454,648.73
Special Ed. Tuition	\$ 484,537.69
Instruction	\$ 223,198.59
Facilities	\$ 329,137.30
Capital Outlay	\$ 65,280.83
Grants	\$ 123,340.73
Food Service	\$ 9,283.98
Textbooks/Supplies/Athletics/Misc.	<u>\$ 148,774.24</u>
	<u>\$3,750,561.21</u>

2. **Recommend approval for staff salaries to be funded through the IDEA FY2011 and IDEA ARRA FY2010 Grants for the 2010-2011 school year as specified in the attached (Att. #9)**
3. **Recommend acceptance of Applications for Absence for School Business requests for Board of Education approval as per state mandate (Att. #10)**
4. **Recommend approval of services for classified students for the 2010-2011 school year, in an amount of \$141,682.07, as per the specifications in the attached (Att. #11)**
5. **Recommend awarding of bid for Waste Disposal and Single Stream Recycling – District Wide All Schools to Veolia ES Solid Waste of NJ, Inc. in the amount of \$113,111 (Att. #12)**
6. **Recommend approval of service agreement with John Jangl for the design and development of the Master Schedule for the 2011-2012 school year, the structuring of smaller learning community teams, and in the programming/scheduling of inclusion classes for Special Needs students, for an amount not to exceed \$9,000, to be funded by the Smaller Learning Community Grant. (Att. #13)**
7. **Recommend approval of the Corrective Action Plan for fiscal year ended 6/30/10 (Att. #14)**

8. **Recommend acceptance of grant from the Rainbows Organization to form a partnership with Redwood Elementary School to deliver grief support services as a result of physical or emotional loss (Att. #15)**
9. **Recommend acceptance of donation of \$500 to Pleasantdale Elementary School, in memory of Rosanna Aversali, from her loving family**
10. **Recommend approval of transfer of funds under Title VI of the Administrative Code for the month of November 2010 (Att. #16)**
11. **Receipt of the Board Secretary's Report for the month of November 2010 (Att. #17)**
12. **Receipt of the Treasurer of School Monies Report for the month of November 2010 (Att. #18)**

**D. REPORTS**

**VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**VII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on January 24, 2011 at Liberty Middle School.**

**VIII. PETITIONS AND HEARINGS OF CITIZENS**

**IX. ADJOURNMENT**

The Public Schools  
West Orange, New Jersey

Public Agenda  
Date: 1/16/11  
Attachment # 2

**To:** Dr. Anthony Cavanna  
**From:** Donna Rando, Ed.D., Assistant Superintendent DR  
**Date:** January 3, 2011 (Revised 1/5/11)  
**Re:** HSPA Preparation Program Instructors

The teachers listed below will be instructing the 2011 HSPA Preparation Program at the contractual rate of \$73.00/hour.

Subject Area	Instructor	Hours	Payment	Account #
Mathematics	Kaitlyn Busby	15	\$1095.00	11.140.100.101.03.00
	Kerry Coyne	15	\$1095.00	11.140.100.101.03.00
	Janis DeRosa	15	\$1095.00	11.204.100.101.19.59
	Elizabeth Kelleher	15	\$1095.00	11.140.100.101.03.00
	Caniece Montague	15	\$1095.00	11.140.100.101.03.00
	Christine O'Neill	15	\$1095.00	11.213.100.101.19.51
Language Arts	Joanne Andrasko	5	\$ 365.00	11.140.100.101.03.95
	Craig Champagne	5	\$ 365.00	11.140.100.101.03.00
	Bryan Ribardo	5	\$ 365.00	11.140.100.101.03.00
	Kimberly Theobald	5	\$ 365.00	11.213.100.101.19.51
Language Arts: ESL	Brenda Avila	8	\$ 584.00	20.241.100.101.16.00

C: Mr. M. Kenney  
Ms. P. Simmons

**HUMAN RESOURCES DEPARTMENT**

**EMPLOYEE TRANSFERS/REASSIGNMENTS  
 FOR THE 2010-2011 SCHOOL YEAR**

*Administrative recommendations for transfers/reassignments should be reported to Director of Human Resources using the form below. An Employee Transfer Confirmation form must be signed and submitted by the employee. Building lateral moves should also be reported on this transfer/reassignment form.*

Employee Being Transferred	From		To		Effective Date of Transfer
	Location	Grade/Subject	Location	Grade/Subject	
<b>Aides:</b>					
Serino, Michael	WOHS	1:1 Autistic 11.214.100.106.19.00	Roosevelt	Shared Autistic 11.214.100.106.19.00	Immediately
Chang, Henry	Roosevelt	Shared Autistic 11.214.100.106.19.00	WOHS	1:1 Autistic 11.214.100.106.19.00	Immediately

\*Information provided will be used to update and maintain the Systems 3000 Visual Personnel Database. **Copy of this form will be sent to the Technology Department for updating e-mails distribution lists.**



## Proposal for Math Club

Gerald Powers - Redwood School

Proposed: To create a math club for 5th graders at Redwood School.

Meeting Time: 3:30 - 4:30

Purpose: To offer enrichment for students with strong math skills, in particular those who are not a part of the HAP program. To offer students a chance to experience a project based learning environment. And finally, to eventually offer students a chance to compete among themselves and with others to foster teamwork, sportsmanship, and competitiveness in an academic setting.

Incidentals: the club will meet after school hours every-other week beginning the week of January 10th. The students will be invited to join based on NJASK 4 scores and/or 4<sup>th</sup> and 5<sup>th</sup> grade teacher recommendation. During meeting time the club members will work on problems that will help reinforce their number sense, algebraic thought, and discrete math skills. The learners will self-discover and develop problem solving strategies. Finally, the learners may either work on projects developed by the University of Chicago and used in Everyday Math, or develop projects on their own to foster their understanding of math as an essential tool in everyday life.

The ultimate goal of the club is to allow elementary students the opportunity to participate in competitions that are offered through various sources, and to participate in a Math-a-Thon, in conjunction with the Student Government, to raise money for the St. Jude's Children's Hospital. An ideal situation will be to cultivate inter and intra district competitions.

Proposed by Gerald Powers

5th Grade Teacher, Redwood School

The Public Schools  
West Orange, New Jersey

Public Agenda  
Date: 1/10/11  
Attachment # 5

**To:** Dr. Anthony Cavanna, Superintendent  
**From:** Donna Rando Ed.D., Assistant Superintendent *DR*  
**Date:** December 23, 2010  
**Re:** Field Trips

Please place the following on the West Orange Board of Education Meeting Agenda of Monday, January 10, 2011 under *Curriculum and Instruction*.

“Recommend acceptance of field trip requests submitted for Board of Education approval.”

See attached.

Thank you.

The Public Schools  
West Orange, New Jersey

*Donna Rando*

To: Dr. Anthony Cavanna, Superintendent  
From: Donna Rando Ed.D., Assistant Superintendent *DR*  
Date: December 23, 2010  
Re: Field Trips

Please place the following on the West Orange Board of Education Meeting Agenda of Monday, January 10, 2011 under *Curriculum and Instruction*.  
“Recommend acceptance of field trip requests submitted for Board of Education approval.”

See attached.

Thank you.

C: M. Kenney

**Field Trip Requests  
January 10, 2011**

<b>Destination</b>	<b>Transportation Cost</b>	<b>Source of Funds (i.e., School Budget, PTA, Student Activity Account, Student)</b>
NJPAC	\$240	PTA/District
The Community Theater	\$360	District
Livingston Mall	\$360.00	District
Essex Cnty Environmental	\$360.00	District
Paterson Falls	\$180.00	District
Freedom Trail	\$360.00	District
Medieval Times	\$540.00	District
Essex County Courthouse	\$660	District
Hillsborough HS	\$888	District
Hillsborough HS	\$1,056.00	District
Edison HS	\$660.00	District
Mineola HS	\$888.00	District
Mineola HS	\$1,056.00	District
Repertorio Espanol, NYC	\$ 550 (private carrier)	Students
Scotch Plains/Fanwood HS	\$660.00	District
South Brunswick HS	\$888.00	District
South Brunswick HS	\$1,056.00	District
South Brunswick HS	\$888.00	District
South Brunswick HS	\$1,056.00	District
Bridgewater/Raritan HS	\$888.00	District
Bridgewater/Raritan HS	\$1,056.00	District
Avery Fisher Hall	\$ 1580.00 (private carrier)	Students
Branchburg Central MS	\$888.00	District
Branchburg Central MS	\$1,056.00	District
Sovereign Bank Arena/South Brunswick HS	\$888.00	District
Sovereign Bank Arena/South Brunswick HS	\$1,056.00	District

**Field Trip Requests****January 10, 2011**

<b>Destination</b>	<b>Transportation Cost</b>	<b>Source of Funds (i.e., School Budget, PTA, Student Activity Account, Student)</b>
Colonia High School	\$363	District
Union High School	\$528	District
East Brunswick High School	\$363	District
Bayonne High School	\$330	District
ScotchPlains/Fanwood High School	\$528	District
Summit High School	\$330	District
Sayreville High School	\$330	District

September 2011				
M	T	W	T	F
			1	2
5	6	7 #	8 ^	9 ^
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

## West Orange Public Schools Calendar 2011 - 2012

**July through August** Student Summer Registration  
**August** New Teacher Orientation

February 2012				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16 ~	17
20	21	22	23	24
27	28	29		

October 2011				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
30	31			

### Opening & Closing Dates

September 6	First Day for Teachers
September 7 #	First Day for Students
September 7-9 ^	Kindergarten Dismissal (12:45)
June 20 ##	Last Day of School

### Holidays — West Orange Schools Closed

September 5	Labor Day
September 29, 30	Rosh Hashanah
October 10	Columbus Day
November 10, 11	NJEA Convention
November 24, 25	Thanksgiving Recess
Dec. 23-30	Holiday Recess
January 16	Martin L. King Jr. Day
February 17, 20	Winter Recess
April 6	Good Friday
April 9-13	Spring Recess**
May 25, 28	Memorial Day Recess**

March 2012				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2011				
M	T	W	T	F
	1	2	3	4
7	8 ~	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

April 2012				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2011				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2012				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2012				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13 ~
16	17	18	19	20
23	24	25	26	27
30	31			

June 2012				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20 ##	21 +	22
25	26	27	28	29

### Key to Symbols

- School Holiday or Vacation Period
- Elementary Parent Conferences:  
*(Elementary Early Dismissal Only)*
- Full Day Staff Only: September 6
- Extended Single Session:  
November 23; June 20
- ~ Extended Single Session, Teacher Professional Development Day: November 8, January 13, February 16
- # First Day of School
- ## Last Day of School
- + High School Graduation

### Days Attended Per Month

Sept. 16	Feb. 19
Oct. 21	Mar. 22
Nov. 18	Apr. 15
Dec. 16	May 21
Jan. 21	June 14

Total Days: 183

Due to the possibility of inclement weather or other emergency closings, the last day of school is subject to change.  
\*\*If it is deemed necessary to close school beyond the three days built into the school calendar, make-up dates will be used in the following order: May 25; April 13, 12, 11, 10

2011-2012 Board of Education Public Meetings

## DATES TO BE DETERMINED

## Emergency School Closing Information

*Parents and Guardians will be notified by phone for School Closings, Delayed Openings, Early Dismissals, or any emergency that impacts normal school hours. Please retain the Daily Schedule shown below for reference.* School Closings are also posted on the district web site, <http://schools.woboe.org>

<u>District - Wide Daily Schedules</u>			
School	Regular Day	Delayed Opening (2Hours)	Extended Single Session
Grades K - 5 *	8:45 - 3:23	10:45 - 3:23	8:45 - 1:00
Middle Schools	8:00-2:53	10:00 - 2:53	8:00 - 12:30
High School	7:30 - 2:15	9:30- 2:15	7:30 - 12:00

\* Students must be in the classroom at 8:45 a.m. Instruction begins at 8:55 a.m.

<u>District - Wide Testing Calendar</u>		
DATE	TEST	GRADE(S)
<p style="font-size: 24px; font-weight: bold;">DATES TO BE DETERMINED</p>		

2011-2012	
<p style="text-align: center;"><u>Elementary School Marking Periods</u></p> <p style="font-size: 18px; font-weight: bold;">DATES TO BE DETERMINED</p>	<p style="text-align: center;"><u>Elementary School Report Card Dates</u></p> <p style="font-size: 18px; font-weight: bold;">DATES TO BE DETERMINED</p>
<p style="text-align: center;"><u>Elementary School Conference Dates</u></p> <p style="font-size: 18px; font-weight: bold;">DATES TO BE DETERMINED</p>	
<p style="text-align: center;"><u>Secondary School Marking Periods</u></p> <p style="font-size: 18px; font-weight: bold;">DATES TO BE DETERMINED</p>	<p style="text-align: center;"><u>Secondary School Report Card Dates</u></p> <p style="font-size: 18px; font-weight: bold;">DATES TO BE DETERMINED</p>

The Public Schools  
West Orange, New Jersey

Public Agenda  
Date: 1/19/11  
Attachment # 7

**To:** Dr. Anthony Cavanna, Superintendent  
**From:** Donna Rando, Ed.D., Assistant Superintendent *xen*  
**Date:** January 4, 2011  
**Re:** Agenda Item

Please place the attached on the agenda for the January 10, 2011 Board of Education Meeting under Curriculum and Instruction:

“Recommend approval of Dual Enrollment Program with Caldwell College for the 2010/11 school year.”

The Public Schools  
West Orange, New Jersey

Public Agenda  
Date: 1/19/11  
Attachment # 7

**To:** Dr. Anthony Cavanna, Superintendent  
**From:** Donna Rando, Ed.D., Assistant Superintendent *xen*  
**Date:** January 4, 2011  
**Re:** Agenda Item

Please place the attached on the agenda for the January 10, 2011 Board of Education Meeting under Curriculum and Instruction:

“Recommend approval of Dual Enrollment Program with Caldwell College for the 2010/11 school year.”



Memorandum of Understanding  
Between West Orange High School  
And  
Caldwell College

I. **Purpose**

The intent of this joint agreement is to define procedures for a cooperative program between West Orange High School and Caldwell College.

The program stipulates that students who complete specified courses at West Orange High School, achieving a grade of “B” or above, will receive 3 credits per course for the comparable courses approved by Caldwell College.

The courses have been identified by the West Orange Board of Education, reviewed and approved by Caldwell College faculty. The College has also reviewed the academic credentials and approved the teachers selected to teach in this program.

Students opting to enroll in the course at a fee of \$300 for a 3 credit course will be awarded the credit upon satisfactory completion of the course with a grade of B or above. The student can order a transcript from Caldwell College to reflect the award of credit and have it sent to any desired higher educational institution or other organization. There will be no fee involved in this transfer of credit.

II. **Approved Courses**

<b>West Orange High School Courses</b>		<b>Caldwell College Course Equivalencies</b>
AP Physics: Electricity Magnetism	PY202 & PY202L	General Physics II & Lab
AP Physics: Mechanics	PY201 & PY201L	General Physics I & Lab
AP Spanish Literature	SP401	Spanish Literature I
AP French	FR321	Advanced French Grammar I
AP Environmental Science	NP107	Environmental Science
AP Chemistry	CH111 & CH112	General Chemistry I & II
AP Statistics	MA207	Statistics
AP World History	HI101 & HI102	Western Heritage I & II
AP US History	HI203 & HI204	Growth of the American Nation I & II



III. **Agreement Period**

This agreement shall go into effect for students accepted to Caldwell College during the 2010-2011 academic school year.

IV. **Amendments**

Amendments must be made in writing to the Associate Dean, External Partnerships, Dr. Lisa DiBisceglie, and signed by those authorized to execute such amendments.

West Orange High School

Caldwell College

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Dr. Anthony Cavanna  
Superintendent

Date: December 21, 2010

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Dr. Nancy Blattner  
President

Date: December 21, 2010

WEST ORANGE PUBLIC SCHOOLS  
DEPARTMENT OF STUDENT SUPPORT SERVICES

Public Agenda  
Date: 1/10/11  
Attachment # 9

179 Eagle Rock Avenue • West Orange • New Jersey • 07052  
Telephone: 973-669-5400 Ext. 20538  
Fax: 973-669-8601

MS. ELIZABETH MADDALENA, DIRECTOR  
MS. CONSTANCE SALIMBENO, SUPERVISOR, PRESCHOOL, K-8  
MRS. DAWN RIBEIRO, SUPERVISOR, 9-12

**DATE:** November 24, 2010  
**TO:** Dr. Anthony P. Cavanna  
**FROM:** Elizabeth Maddalena  
**RE:** Agenda Items

- **Request approval for the following staff salaries to be funded through the IDEA FY2011 Grant for the 2010-2011 School Year:**

Jennifer Keigwin, Teacher, Mild Cognitive Impairment, Roosevelt  
Kim Buckley, Teacher, Mild Cognitive Impairment, WOHS  
Anthony Perconti, Teacher, Autistic, WOHS  
Elizabeth Cohen, Teacher, Preschool Autistic, Pleasantdale  
Nona Bernesby Strazza, Teacher Learning/Language Disabilities, Gregory  
Nicole Suriano, Teacher, Learning/Language Disabilities, Gregory  
Alyssa Travaglio, Teacher, Learning/Language Disabilities, Roosevelt  
Linda Pallazzolo, Teacher, Resource Program, Roosevelt  
Mark Cacciacarne, Teacher, Resource Program, WOHS  
Charles Manzo, Teacher, Resource Program, WOHS  
Silverio Bastiao, Teacher, Resource Program, WOHS  
Sean McCrudden, Teacher, Resource Program, Roosevelt  
Erica Fuentes, Teacher, Preschool Disabilities, Pleasantdale  
Wally Paul, Teacher Aide, Preschool Disabilities, Pleasantdale  
Suzanne McPherson, 1:1 Aide/Nurse, Out of District Student E.W.  
Constance Salimbeno, Supervisor, Special Education K-8  
Patricia Guerriero, Certified Occupational Therapy Assistant  
Susan Scarpa, Speech Therapist  
Kathleen Sadler, BCBA  
Meredith Johnson, BCBA

- **Request approval for the following staff salaries to be funded through the IDEA ARRA FY2010 Grant for the 2010-2011 School Year:**

Kristin Montalbano, Teacher, Learning/Language Disabilities (Gregory School)  
Kathleen Waldron, Teacher, Learning/Language Disabilities (Redwood School)  
Karen Johnson, Teacher, Preschool Disabilities (Pleasantdale School)  
Maryann Solimo, Teacher, Resource Program (Liberty Middle School)  
Anton Carrera, Teacher, Resource Program (Edison Middle School)

The Public Schools  
West Orange, New Jersey

Public Agenda  
Date: 1/10/11  
Attachment # 10

To: Dr. Anthony P. Cavanna, Superintendent  
From: Donna Rando, Ed.D., Assistant Superintendent *DR*  
Date: December 20, 2010  
Re: Agenda Item

Please place the following on the West Orange Board of Education Meeting agenda of January 10, 2011 under "Finance."

"Recommend acceptance of *Application for Absence for School Business* request(s) submitted for Board of Education approval."

Date(s)	Conference	Location	Teacher	Total Travel Amount
February 27- March 3-2011	PowerSchool University	Orlando, FL	E. Volpe	\$3094.00

Thank you.

C: Mr. M. Kenney

The Public Schools  
West Orange, New Jersey

Application for Absence for School Business  
~~Submit application in duplicate; attach documentation to original application only~~

**New Procedure: Complete Application for Absence for School Business and Enter School Business Absence Date into AESOP. Principal approves school business absence in AESOP when approved application is returned by Assistant Superintendent.**

This application is to be submitted to the Assistant Superintendent after initial approval by the supervisor (if applicable) and building principal, forty-five (45) days prior to the workshop/conference. This application is not required for mandated in-district workshops.

Title of workshop/conference: PowerSchool Univeristy

Location: Orlando, Florida Date(s) of Attendance: 02/27-03/03

Will workshop/conference be held during instructional time?  Yes  No  
Will a substitute teacher be needed?  Yes  No If yes, specify date(s): \_\_\_\_\_

Instructional rationale for request: Include how workshop/conference relates to district, department, and/or building goals and contributes to the participant's educational function and professional growth, and **attach documentation that includes title, date(s), and cost of workshop/conference.**

I will be attending 24 hours of hands-on, intensive classes over four days, taught by certified PowerSchool trainers. I have the opportunity to select which courses I would like to take.

Staff members who participate in out-of-district programs at Board expense must submit a Workshop/Conference Report highlighting the main thrust and ideas observed by the participant. The Workshop/Conference Report form is to be obtained from the principal, and is to be submitted to the principal/supervisor within one week of completion of the workshop/conference. No expenses can be reimbursed unless the Workshop/Conference Report and a copy of the approved *Application for Absence for School Business* form are attached to the purchase order.

**ALL CONFERENCE FEES AND TRAVEL EXPENSES MUST BE PRE-APPROVED BY THE SUPERINTENDENT OR DESIGNEE. THE MAXIMUM AMOUNT FOR TRAVEL FOR 2010-2011 PER STAFF MEMBER WITHOUT PRIOR APPROVAL OF THE BOARD OF EDUCATION IS \$1,500.00.**

Registration:	2000.00
Method of Travel: <u>Air/Airport Transfers</u> Automobile expenses are reimbursed at the current approved rate of \$.31 per mile as per Board policy. The total number of miles may not exceed round trip distance from West Orange to the workshop/conference site. <b>Note:</b> Pursuant to Board policy, mileage for out of district conferences may not be reimbursable.	203.40 33.00
Hotel: Hotel expenditures must not exceed the amounts allowable per night listed in the Federal Register for a specific geographical location. A copy of the current year allowable amounts per night is available in each building's main office.	756.00+ tax 851.00
Meals: Itemized receipts by date and amount are necessary. Amounts in excess of the daily per diem meal allowance listed in the Federal Register for a specific geographical location will not be reimbursed.	
Other (specify): <b>Note:</b> Limousine costs and Membership fees will not be reimbursed.	
Estimated Total Cost:	3094.00

Date Submitted: 1/12/2010 Employee's Signature: *Elise Vogel*

Print Employee's Name: Elise Vogel Principal's Approval: *[Signature]*

Supervisor's Approval: *[Signature]* Assistant Superintendent's Signature

This application is approved  Yes  No

Distribution: Principal (Original) Personnel (Copy)

Principal maintains original on file; employee may request a copy on an as-needed basis.

# PSU 2011: Orlando

February 27 - March 3, 2011

- Orlando
- Course Catalog
- Schedule
- Social Event Information
- Travel Information
- Lodging Information
- Policies
- Register Now

## PowerSchool University 2011: Orlando

Welcome to PSU Orlando! Please find the details you'll need to attend PSU Orlando below and on subsequent pages. If you have further questions, please email us at [psu@pearson.com](mailto:psu@pearson.com).

PSU Orlando takes place at the Walt Disney World® Swan Resort. All classes, provided meals, and suggested accommodations will take place in the hotel. For rates and room block information see the Lodging Information page. The resort is located between *Epcot*® and *Disney's Hollywood Studios*™ and close to *Disney's Animal Kingdom*® Theme Park and *Magic Kingdom*® Park.

### Tuition

Tuition for PowerSchool University is \$2000 per person and includes: 4 days/24 hours of training; one-on-one assistance with specific questions; breakfast, lunch, and refreshment breaks on instructional days (Monday-Thursdays); the social event on Tuesday evening; course materials; and a laptop loan (if needed).

Tuition does not include travel, lodging, ground transportation, and other expenses.

### Checking into PSU Orlando

PSU Orlando conference check-in times and locations are listed below. If you're unable to check in during those times, please visit the Help Desk to gather your materials.

#### Conference Check-In (note: this is NOT room check-in)

Sunday, February 27  
4:00pm - 7:00pm  
Walt Disney World Swan Resort, 1st Floor, Swan Ballroom Foyer

#### Late Conference Check-In (note: this is NOT room check-in)

Monday, February 28  
7:00am - 8:00am  
Walt Disney World Swan Resort, 1st Floor, Swan Ballroom Foyer

During check-in you'll receive:

- PSU Curriculum and other materials
- Your schedule
- A loaner laptop - if you plan to use your own computer, please bring it with you to check in

### Meals at PSU

Your PSU tuition includes breakfast and lunch (Monday through Thursday). Both meals will be served at the Walt Disney World Swan Resort in the Swan Ballroom. The daily menus will be posted here prior to the event.

### Evening Entertainment and Dining Options

The Walt Disney World Swan Resort is located in the heart of the Walt Disney World Resort allowing you close proximity to *Epcot*®, *Disney's Hollywood Studios*™, *Disney's Animal Kingdom*® Theme Park and the famous *Magic Kingdom*® Park.

[Yes, I'm Interested Register Now](#)

[Have An Account? Login Now](#)

#### Additional Resources

- [Learn More About PSU](#)
- [Justify My Trip](#)
- [PSU FAQs](#)
- [Contact](#)

For theme park access, PSU Orlando attendees can purchase specially-priced Disney Tickets through the Advance Purchase web site. The link to purchase your tickets ahead of time will be available soon. We encourage you to purchase your discounted tickets at least four weeks prior to the event.

For dining options, guests of the Walt Disney World Swan may take a complimentary water taxi or free Disney shuttle bus to a number of dining and entertainment choices within *Walt Disney World®*

For more information about Walt Disney World, visit their web site.

### PSU Attire

PowerSchool University is casual so wear what is comfortable to you. The average daytime high for this time of year in Orlando is 75 degrees, with the nighttime low averaging 52 degrees. Air conditioning in the classrooms can be unpredictable, so we recommend dressing in layers or bringing a sweater.

### Departing PSU Orlando

PSU Orlando will end at 4:00pm on Thursday, March 3rd. Please make your travel arrangements after that time.

Orlando

[Home](#) [Contact](#) [Privacy Policy](#) [Terms of Use](#)

The Public Schools  
West Orange, New Jersey 07052  
Telephone: 973 669-5400  
Fax: 973 669-1979

**Buildings and Grounds Department**

Robert Csigi, CEFM  
Director Buildings and Grounds

179 Eagle Rock Avenue

**MEMORANDUM**

**NOTICE OF BID CONTRACT RECOMMENDATION**

CONTRACT TITLE: Waste disposal and Single Stream Recycling – District Wide All Schools

BID NO: 3-11 DATE ADVERTISED: November 15, 2010

BIDDERS REQUESTING NOTICE: BIDS RECEIVED: November 30, 2010

ANALYSIS OF BIDS RECEIVED AND ACCEPTANCE BY BOARD:

NAME OF FIRMS See Attached Spreadsheet

**RECOMMENDED FOR AWARD: Veolia ES Solid Waste of NJ, Inc.**

**CONTRACT AMOUNT: Total (All Inclusive) one (1) Year \$113,111.00  
Three (3) Year Contract  
One (1) Year Renewal Option**

**DEPARTMENT(S): Buildings and Grounds**

THE PUBLIC SCHOOLS  
WEST ORANGE, NEW JERSEY

BID ANALYSIS

Waste and Recycling Services

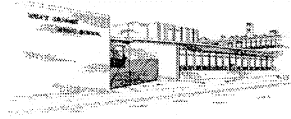
Bid 3-11

11/30/10 11AM

Contractor	ACE Environmental	Veolia	Farese & Sons	Waste Industries
Total Waste & Recycling (1 year)	\$133,337.40	\$113,111.00	\$119,453.34	\$340,344.00
Bid Bond	✓	✓	✓	✓
Consent of Surety	✓	✓	✓	✓
Liability Statement	✓	✓	✓	✓
Disclosure of Political Contributions				
Non-Collusion Affidavit	✓	✓	✓	✓
Stockholders Disclosure Statement		✓	✓	✓
Prequalification Affidavit				
Plan & Equipment Questionnaire			✓	✓
Sworn Contract Certification				✓
Mandatory Equal Opportunity Language	✓	✓	✓	✓
Asbestos Acknowledgement Form				



**West Orange High School**  
Arthur J. Alloggiamento, Principal



To: Dr. Anthony Cavanna  
From: Arthur J. Alloggiamento  
Date: January 5, 2011  
Re: Request

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We would like to hire Dr. John Jangl to work with us in the design and development of the master schedule in preparation for SY 11-12. Dr. Jangl will also assist us with the structuring of small learning community teams and the programming/scheduling of the Inclusion classes for our Special Needs students.

We are proposing that he work with us at a rate of \$45 per hour, 8 hours per day, for a maximum of 25 days. The total maximum cost would be  $(\$45 \times 8 \times 25) = \$9,000$ . Funding would come from the Smaller Learning Community grant.

Thank you for your consideration.

c: Dr. Donna Rando  
Annette Dade  
Eric Price

**CORRECTIVE ACTION PLAN**

**NAME OF SCHOOL** WEST ORANGE PUBLIC SCHOOLS      **COUNTY** ESSEX

**TYPE OF AUDIT** ANNUAL

**DATE OF BOARD MEETING** JANUARY 10, 2011

**CONTACT PERSON** MARK KENNEY

**TELEPHONE NUMBER** 973-669-5400 EXT. 20520

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
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5 A-E	Board approved the redistribution of written procedures to all Principals and School Treasurers for proper bookkeeping.	Business Administrator provided written procedures to all Principals and Supervisors in June. All schools are required to use Quicken for bookkeeping and do monthly bank reconciliations. In August, at a Management Team Meeting, procedures were once again disseminated, discussed and reinforced by having the School District's auditor present. Questions were answered by both the Business Administrator and the auditor.	Principals and School Treasurers under supervision of Business Administrator.	Immediately
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Public Agenda  
Date: 1/10/11  
Attachment # 14

<u>ANTHONY P. CAVANNA</u> CHIEF SCHOOL ADMINISTRATOR	1/11/11	<u>MARK A. KENNEY</u> BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR	1/11/11
	DATE		DATE

C: County Superintendent



## Rainbows Grant Contract

**GRANT PURPOSE:** To form a partnership to deliver grief support services to youth through the below mentioned site, resulting in immediate and long-term benefits.

SITE NAME: Redwood Elementary School

ADDRESS: 75 Redwood Avenue

CITY West Orange, NJ ZIP 07052

FOUNDATION/GRANTOR: \_\_\_\_\_

### SITE COMMITMENT TO THIS PARTNERSHIP INCLUDES:

- THANK YOU LETTERS (2) SUBMITTED TO Rainbows Headquarters
  - 1) To Foundation before sessions begin
  - 2) To Foundation after sessions end
- ANNUAL RETURN OF SITE STATUS REPORT
- ANNUAL RETURN OF ALL PROGRAM EVALUATIONS

PROGRAM COSTS	
Curricula	_____
Full Cost \$	_____
Site\$	_____
Scholarship\$	_____

### RAINBOWS COMMITMENT TO THIS PARTNERSHIP INCLUDES:

- An in-service to site faculty and staff
- Coverage under Rainbows' Liability Insurance
- Training for site volunteers
- A complete kit of materials to establish and run Rainbows support groups

**WE ACCEPT ALL CONDITIONS OF THIS GRANT (Please sign and return to Rainbows)**

Authorized Signature & Title (Rainbows, Inc.)

Printed or Typed

*Barbara Kivlon*  
Principal

Barbara Kivlon, Principal

Administrator Signature & Title (Site)

Printed or Typed

*Christine Kavanaugh*  
Counselor

Chris Kavanaugh, School Counselor

Coordinator Signature & Title (Site)

Printed or Typed



## Rainbows Grant Application

Scholarship grants may be available based on site partnership with the Rainbows organization. Please complete the below information and return to the Rainbows office.

SITE NAME: Redwood Elementary School

ADDRESS: 75 Redwood Avenue

CITY: West Orange, NJ ZIP: 07052

CONTACT: Chris Kavanaugh, School Counselor PHONE: 973-669-5457, ext. 25601

AMOUNT SITE IS ABLE TO CONTRIBUTE: \$ -0-

If a school:

# OF STUDENTS: 550+ SCHOOL GRADE LEVELS: K-5

Please provide a brief explanation of the emotional needs of the student population (i.e. divorce rates, death, single parents, etc.): Among our widely-diverse student population, an estimated one-half do not reside with at least one of their birth parents. This circumstance is due primarily to divorce, abandonment, unwed parents. Other events including death, adoption, refugee-relocation (children from both Haiti and Nigeria) also factor into parental/familial loss. Military deployment, parental alcoholism/drug abuse, incarceration, and deportation are additional factors that have resulted in significant loss in our young students' lives.

Please provide a brief explanation for the financial assistance needed for the program as well: Budgetary constraints imposed upon the school district have resulted in the loss of several programs and services. As valuable to the students as Rainbows will be, there is no money available to us for funding the training and providing materials. Additionally, the majority of students likely to participate in the Rainbows program are from economically-challenged families.

When a scholarship becomes available for the above site, the Rainbows organization will require the following site commitment to this partnership;

- Thank you letters submitted to Rainbows office
- Annual return of Site Status Report
- Annual return of all program evaluations

In return, Rainbows will provide the following;

- An in-service to site faculty and staff
- Coverage under Rainbows' Liability Insurance
- Training for site volunteers
- A complete kit of materials to establish and run Rainbows support groups

### WE ACCEPT ALL CONDITIONS OF THIS CONTRACT

(Please sign and return to Rainbows)

[Signature]  
Administrator Signature & Title (Site)

Barbara Kivlor  
Printed or Typed

REDWOOD ELEMENTARY SCHOOL  
75 REDWOOD AVENUE  
WEST ORANGE, NJ 07052

Barbara Kivlon, Principal

973.669.5457

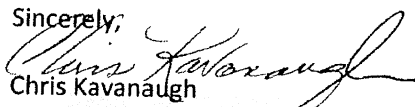
December 22, 2010

Thank you for your generosity of spirit and financial assistance! Because of you, we will be able to provide life-affirming support to our students whose lives have been traumatized by physical or emotional loss.

We look forward to the opportunity you've given us to help our children develop and strengthen coping skills; to experience a sense of hope; and to help prevent their falling prey to destructive ideations and behaviors.

Your actions epitomize Caring, one of the Six Pillars of Character we focus on throughout the school year. Please accept our heartfelt *thanks* for caring about our kids.

Sincerely,



Chris Kavanaugh  
Redwood School Counselor

cc: Barbara Kivlon, Principal

Redwood Elementary School  
75 Redwood Avenue  
West Orange, NJ 07052

Barbara Kivlon, Principal

973.669.5457

January 5, 2011

Mr. Bill Olbrisch  
Community Outreach Director  
RAINBOWS  
1360 Hamilton Parkway  
Itasca, IL 60143

Re: Rainbows Application

Dear Bill,

As per your request, enclosed please find the original application, contract, and the first of two "thank you" letters.

Our trainees have been provided with the information Laurie emailed us, together with the verbal instructions you specified during our conversation yesterday.

We will proceed with parent letters, student registration forms, and our training.

Thank you for your help with this process, and for the opportunity to offer the Rainbows program to our students. We're so excited!

Very truly yours,

Chris Kavanaugh  
Redwood School Counselor

cc: Principal Kivlon